Runge ISD TIME SHEET

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Employee #: |  |
| Beginning Date: |  | Ending Date: |  | Campus: |  |

WEEKDAY DATE IN OUT IN OUT TOTAL HOURS REMARKS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| MONDAY |  |  |  |  |  |  |  |
| TUESDAY |  |  |  |  |  |  |  |
| WEDNESDAY |  |  |  |  |  |  |  |
| THURSDAY |  |  |  |  |  |  |  |
| FRIDAY |  |  |  |  |  |  |  |
| SATURDAY |  |  |  |  |  |  |  |
| SUNDAY |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WEEKLY TOTALS: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEEKDAY DATE IN OUT IN OUT TOTAL HOURS REMARKS

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| --- | --- | --- | --- | --- | --- | --- | --- |
| MONDAY |  |  |  |  |  |  |  |
| TUESDAY |  |  |  |  |  |  |  |
| WEDNESDAY |  |  |  |  |  |  |  |
| THURSDAY |  |  |  |  |  |  |  |
| FRIDAY |  |  |  |  |  |  |  |
| SATURDAY |  |  |  |  |  |  |  |
| SUNDAY |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_WEEKLY TOTALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEEKDAY DATE IN OUT IN OUT TOTAL HOURS REMARKS

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| MONDAY |  |  |  |  |  |  |  |
| TUESDAY |  |  |  |  |  |  |  |
| WEDNESDAY |  |  |  |  |  |  |  |
| THURSDAY |  |  |  |  |  |  |  |
| FRIDAY |  |  |  |  |  |  |  |
| SATURDAY |  |  |  |  |  |  |  |
| SUNDAY |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WEEKLY TOTALS: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEEKDAY DATE IN OUT IN OUT TOTAL HOURS REMARKS

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| --- | --- | --- | --- | --- | --- | --- | --- |
| MONDAY |  |  |  |  |  |  |  |
| TUESDAY |  |  |  |  |  |  |  |
| WEDNESDAY |  |  |  |  |  |  |  |
| THURSDAY |  |  |  |  |  |  |  |
| FRIDAY |  |  |  |  |  |  |  |
| SATURDAY |  |  |  |  |  |  |  |
| SUNDAY |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WEEKLY TOTALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEEKDAY DATE IN OUT IN OUT TOTAL HOURS REMARKS

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| --- | --- | --- | --- | --- | --- | --- | --- |
| MONDAY |  |  |  |  |  |  |  |
| TUESDAY |  |  |  |  |  |  |  |
| WEDNESDAY |  |  |  |  |  |  |  |
| THURSDAY |  |  |  |  |  |  |  |
| FRIDAY |  |  |  |  |  |  |  |
| SATURDAY |  |  |  |  |  |  |  |
| SUNDAY |  |  |  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WEEKLY TOTALS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMPLOYEE SIGNATURE SUPERVISORS SIGNATURE