

Runge Independent School District

Volunteer Guidelines

We offer multiple opportunities for our community to be engaged in effective education and healthy partnership with our schools. For the safety of all students, the Runge Independent School District requires all potential volunteers who will work at any campus receive a background check by the Department of Public Safety (DPS). This includes both in-person and virtual volunteers

Visitor Access Rules

Volunteers at campuses or other district facilities are subject to the following:

- All visitors must follow health and safety requirements when volunteering with the district.
- Building access is limited for exceptional circumstances and by appointment only.
- Visitors may not access schools without an escort.

Volunteer Code of Conduct

As a volunteer in our schools, you are a role model for our students. State law (Texas Education Code 22.053), RISD Board Policy GKG and administrative regulations set certain standards for all staff and volunteers to follow so that the safety and well-being of our students is ensured while they are attending school. Therefore, everyone is asked to observe these guidelines:

- Observe the no smoking and no tobacco policy and follow campus established professional dress codes whether volunteering on campus or in a virtual environment.
- Keep any information about students confidential.
- Do not provide medical treatment.
- Avoid proposing any personal or religious doctrines or beliefs to students.
- Seek the aid of school personnel in case of any discipline problems.
- Do not lend money to students while actively serving as a volunteer.
- Avoid promoting any specific business, commercial product or brand name.
- The volunteer/student relationship should be restricted to the school setting on campus, an approved RISD activity, or a RISD virtual environment.
- Volunteers are not allowed to be unsupervised in a virtual environment with children.
- Unless supervised by school district personnel, a volunteer must be 18 years of age before the first day of school.

The RISD volunteer guidelines apply to all volunteers whether a physical or virtual activity. For the safety of everyone, our district follows recommended health and safety guidelines.

Possible Volunteer Opportunities

Volunteer opportunities vary from grade level to grade level. Some opportunities may not be available at this time or may be restricted in the future.

Teacher Support	
Reading Buddy Mentor *Commit to ongoing support for a student (usually once weekly) *Read a book to a student or listen to a student read *Provide encouragement	Visual & Performing Arts Helper *Visit a class and share your talent *Assist a student participating in a fine arts program
Classroom Helper *Small group support or instruction *Record a book for reading lessons	STEM Helper Visit a class & share your talent *Assist students participating in STEM activities
Tutoring	

School/Office Support	
* Distribute Items (Campus Drive, Deliver Materials & Manipulatives, Food, Etc.) * Cafeteria Monitoring * School Office Assistant * Morning Greeters * School Committees	* Workroom Assistant (Copies, mail, die cuts, Etc.) * Parent Support * Library Assistant *Mentor

Event Support	
* Guest Speakers (Career Day, Black History Day, etc.) * Cultural Fair Exhibitor * Visual & Performing Arts (Building sets, paint & props) (Sewing uniforms, costumes, etc.)	* Judges/Coaches (Science Fair, Reflection Artwork, Academic Decathlon, UIL, Etc.) * Book Fair *Snacks for Teacher or Students * Childcare Providers for Meetings & Workshops at School * Field Trip Helper/Chaperone