Runge High School

Campus Improvement Plan

2013 - 2015

Superintendent: Janice Sykora

High School Principal: Chad Fox

High School Secretary: Shevon Ramirez

Approved by Board of Trustees on October 21, 2013

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I. Mission Statement

The mission of the Runge schools is that the entire staff, in partnership with parents and community, will prepare all students academically and emotionally to successfully meeting the challenges of the next level of learning.

II. Campus Goals

DISTRICT GOALS adopted by RHS Campus
STUDENT PERFORMANCE

    1. Runge ISD will provide premier academic programs to ensure all students will have the necessary skills to continue their educational training, begin a career, and be able to solve the problems they may confront on a daily basis.

SAFE FACILITIES AND HEALTHY LIFESTYLES

    2. Runge ISD will foster a safe, secure, and positive learning environment with facilities conducive to student growth and wellness.

TECHNOLOGY

    3. Runge ISD will equip, train, and utilize 21st Century technology in all classrooms to prepare students for the challenges of the future.

COMMUNICATION

4. Runge ISD will promote a strong partnership between parents and community where there is timely, open communication with community, parents, staff, and students.

PERSONNEL

5. Runge ISD will recruit, retain, and develop Highly Qualified employees with a sense of responsibility for the success of a new generation of students.

FISCAL MANAGEMENT

6. Runge ISD will maximize funding resources to provide an equitable and exemplary education for all students by accomplishing district goals while maintaining fiscal responsibility through maintenance of an appropriate fund balance, superior fiscal accountability system (FIRST), and the pursuit of appropriate grants.

Runge High School

2-Year Campus Improvement Plan

Runge High School
Campus Improvement Plan
2013 - 2015

District: Janice Sykora

Principal: Chad Fox

Elected SBDM Teachers:
1. Manda Lesak
2. Gary Richards
3. Monica Meyer

Elected Campus Non-Teaching Professional:
1. Linda Martin

Community Members:
1. Christine Ramirez

Business Member:
1. Leslie Lewis

Parent:
1. Leticia Gutierrez

District Goal # 1: Runge High School will raise their percentages passing from 67% t0 84% in Math, 57% to 68% in English/Reading, 26% to 55% in Writing.

Data Analyzed to Determine Need: TAKS, STAAR, EOC

Long Range Goal: All students will meet Level II Performance on all STAAR/EOC, and students will meet standard for TAKS exit.

Annual Performance Objective: All Phase I students will reach Level II in Math, Science, Social Studies, and in English 1875. All Phase II students will reach 3750 in Math, Science, Social Studies, and in English 1950.

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative

08/2013 to 06/2015	• INTERVENTIONS AND ASSESSMENTS
	
	•Continuously improve student learning through
	   - Response to Intervention
	   - Tutorials open for all students
	   - Zero Period-7:45-8:15 as assigned
	   - Brunch to support student needs
	•Monitor instructional delivery
	   - TAKS/STAAR instruction
	   - Marzano's 5 E Model
	   - Professional Development Appraisal System (PDAS)
	   - Classroom observations
	• Dual Credit
	
	• Credit Recovery
	   - Odysseyware
	
	• Provide intervention for students not meeting Level III performance
		All
		
		7-12
		
		7-12
			Principal Counselor
			
			Teacher/ Counselor/ Principal
					Tutorial assignments sign-in sheets,
					
					PDAS Observation
					
					Staff dev Agendas Sign-in sheets
					Continue to evaluate overall student progress
					
					Sign-in Sheets
						No. attending tutorials, report card grades, progress reports
						
						Report Card Grades Benchmark Scores-Spring STAAR Scores

Needs Assessment
AEIS
PS = Parent Survey (Title 1)
CS = Climate Survey
DR = Discipline Report
LAS = Language Assessment Skills
TPRI = Texas Primary Reading Inventory

Special Populations
AR = At Risk
DY = Dyslexia
ESL = English as a Second Language
ED = Economically Disadvantaged
G/T = Gifted and Talented
SE = Special Education
MG = Migrant
ALL = All Students

Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 1: Runge High School will provide premier academic programs to ensure all students will have the necessary skills to continue their educational training, begin a career, and be able to solve the problems they may confront on a daily basis.
Data Analyzed to Determine Need: TAKS, STAAR, EOC
Long Range Goal: All students will meet Level II Performance on all STAAR/EOC, and all students will meet standard for TAKS Exit.
Annual Performance Objective: Meet state standard of 96%

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	ATTENDANCE	All	Principal Attendance secretary	Budget - $500 incentives	6-weeks awards	End of year awards
	• Recognize students by grade levels for perfect attendance awards	7-12				
	• Analyze attendance data and track system for tardies and early dismissals		Attendance Secretary		Detention sign-in records	% improvement attendance
	• Contact parents with attendance issues		Attendance secretary		Filing records	Reduction of attendance/ tardy problems
	• File truancy on students who exceed unexcused absences.					
	• Jacket Bucks awarded for no tardies, perfect attendance per six weeks.	7-12	Principal, Attendance, Secretary		6 weeks awards	

Needs Assessment	Special Populations	Funding Sources	
AEIS	AR = At Risk	LC = Local	Title III, Bilingual
PS = Parent Survey (Title 1)	DY = Dyslexia	St. Bil = State Bilingual	Title Iv, SDFSC
CS = Climate Survey	ESL = English as a Second Language	SCE – St. Comp. Ed. Program	Title V, Innovative Programs
DR = Discipline Report	ED = Economically Disadvantaged	Title I, Part A (all students)	Title I, Part B Even Start
LAS = Language Assessment Skills	G/T = Gifted and Talented	Title I, Part C Migrant only	Voc./Tech. (Carl D. Perkins)
TPRI = Texas Primary Reading Inventory	SE = Special Education	Title II, part A TPTR	Others Specify:
	MG = Migrant	Title II, Part D Tech.	
	ALL = All Students		

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District Goal # 1: Runge High School will provide premier academic programs to ensure all students will have the necessary skills to continue their educational training, begin a career, and be able to solve the problems they may confront on a daily basis.
Data Analyzed to Determine Need: TAKS, STAAR, EOC
Long Range Goal: All students will meet at least level II performance on all STAAR/EOC, and all students will meet standard for TAKS exit.
Annual Performance Objective: All students will meet or exceed state standards.

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	COUNSELING	All	Counselor		Counseling log	End of year files
	• Provide for individual and group counseling as needed				Agenda, sign-in list	9th grade student success, credits earned for 10th grade
	• Conduct freshman orientation for all 9th grade parents for transition to high school	9th	Principal & Counselor			
	• Continue to maintain cohort lists	All 8-12	Counselor			
	• Assist students with college applications and scholarships	11-12	Counselor		Cohort list	Reduced Drop out list
	• Support college and career readiness skills	8-12	Counselor and teachers			
	• Personal Graduation Plans tracked through DMAC	9-12	Counselor		Fall	Spring EOC Results
	• Conduct Senior Parent Meetings for all 12th grade parents for transition to post-secondary plans	12	Counselor		Fall	Increase number of students in post-secondary education programs.
	• Distribute a "Counselor's Corner" newsletter twice a semester to students and parents	7-12	Counselor		Fall/Spring	

Runge HS
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District Goal # 2: Runge High School will meet the needs of all students through an annual review of the curriculum.

Data Analyzed to Determine Need: TAKS, STAAR, EOC, DMAC

Long Range Goal: Graduate from High School and be Life Long Learners

Annual Performance Objective: To meet the percentage of the TAKS testing population.

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	• Encourage teachers to participate in relevant professional development activities to improve content knowledge and teaching strategies	All 7-12	Core teachers/ principal	Title 1	Attendance Certificates	Increased student performance
	• Assist teachers in gaining additional certifications as required for areas needed on campus	7-12	Principal	Master Schedule; Teacher requests	Teacher Certification	Increased teacher flexibility
	• Disaggregate TAKS/STAAR assessment to reteach students who need assistance	7-12	Counselor/ Teachers/ Principal	TAKS/STAAR disaggregated data	Practice TAKS/ STAAR test Scores, Benchmarks	Increase % passing TAKS/ STAAR
	•Avid Language Arts Curriculum IStation	7-8	Teacher	free	Scores College Rediness	Increase Scores
	•Disaggregate EOC/STAAR assessment to reteach students who need assistance Pearson reports DMAC Project Share	7-12	Principal Counselor Teachers	Project Share (free)	Benchmarks	Increase % passing EOC
	• USA Test Prep • Think Through Math	7-12	Teachers	$1,700	Scores Benchmarks	Increase in Scores

Needs Assessment
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ALL = All Students

Runge HS

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Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 2: Runge High School will maintain a safe, fair, and well-disciplined environment that is conducive to education

Data Analyzed to Determine Need: Repairs to maintenance, **Replace or provide capital to rehab/remove health and safety hazards**, discipline referrals

Long Range Goal: Maintain a climate of students becoming responsible for their own good behavior

Annual Performance Objective: PEIMS Discipline Referral Records

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	• Update staff on Crisis Management Plan	All 7-12	Principal	Human	Agenda, sign in sheets	Records of drills
	•Conduct fire drills/tornado drills/hazardous materials drills			Human	Drill records	End of year records
	• Support Student Code of Conduct with improved disciplinary standards			Human	Referrals	# referrals reduced
	• Implement a revised dress code			Human	Dress code referrals	# referrals reduced
	• Support Drug-Free Schools Red Ribbon Week Activities Drug Testing Canine Reviews		Counselor	$100 red ribbon expenses	Red Ribbon Schedule	# students not on drugs
	• Implement an abstinence program Aim for Success Program			Aim for Success program $1446.00	Training records	# students participating in education
	• Healthy Lifestyles addresses dropout/behavior/LifeChoices/Character/etc.					

Needs Assessment
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MG = Migrant
ALL = All Students

Runge HS
CIP 13

Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 2: Runge High School will foster a safe, secure, and positive learning environment with facilities conducive to student growth and wellness.

Data Analyzed to Determine Need: Repairs to maintenance

Long Range Goal: Maintain superior achievement rating on the Financial Integrity Rating System of Texas

Annual Performance Objective: Maintain superior achievement rating on the Financial Integrity Rating System of Texas

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	FACILITIES • Promote campus cleanliness	All 7-12	All- Principal and Maintenance Director	Custodial staff	checklist	Director of Maintenance & Custodial staff (annual review)
	• Assign organizations to maintain bulletin boards in hallways			Human		
	•Keep marquees up to date			H		
	•Report maintenance issues as soon as they arise			H		
	•Serve on Facilities Committee			H		
	•Create Safe zones during lockdown; Establish drills for lockdown procedures					

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ALL = All Students

Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 3: Technology will be implemented and used to increase the effectiveness of student learning, instructional management, staff development, and administration.

Data Analyzed to Determine Need: TAKS, Texas STAR Chart, EOC, STAAR

Long Range Goal: At least 2 computer labs on each campus

Annual Performance Objective: All students will meet Level II Performance on all STAAR/EOC, and all students meet standard for TAKS Exit

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013-05/2015	•Increase technology use in core curriculum-calculators Odysseyware	9-12	Math & Science Depts.	$1200 Math Grant $1200 SFSF	Benchmark Tests, Report Cards	Increase % passing in all core areas
	•Use Project Share for prep for TAKS/STAAR—internet access computers	7-11	All Core Teachers	Local		Increase % passing in all core areas
05'2015	•Evaluate continuous progress of students	7-12	Technology Director/ Principal/, Core Teachers		Increase % passing in all core areas	DMAC usage
	•Provide state of the art technology for classroom instruction (Smart Boards, Netbooks, Computer Labs, I-Pads, Projectors)	7-12	Technology Director/ Principal/, Core Teachers	All in Learning (Purser's)	Increase % passing in all core areas	DMAC usage

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Runge HS
CIP 15

Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 3: Parents and community members will be equal partners in the success of our children.
Data Analyzed to Determine Need: Parent and community involvement survey
Long Range Goal: Promote a welcoming attitude in students, staff, and parents
Annual Performance Objective: Increased parental involvement at organized meetings

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	• Select Parent Advisory Committee—communicate/decide ways to ensure a positive learning environment for all students.	7-12	*Counselor, Principal, Teachers*	After school meetings, suggestions given	Attendance & ideas given	Ideas and suggestions evaluated for success
	• Provide education and counseling to prevent pregnancy and pregnancy related drop-outs	7-12	*Nurse/ Aim for Success Program*	$1446.00 Aim for Success	Sign in sheets; Meeting Minutes	PEIMS report
	• Promote Back to School Night with 7th grade campus tour	7	*Counselor*	None (cheerleaders guides)	Student Schedule	Increase Participation
	•School-Community Liaison	7-12	*Principal/ Teachers*	Volunteer	Newspaper	Student Recognition in newspaper
	•Phone Messenger (Stake Holders Communication)	All	*Principal*	Technology Budget	Recorded Messages	Increase/Inform to the public
	•Update router to carry more band "streaming"					

Runge HS
CIP 16

District Goal # 4: RISD will recruit, retain, and develop highly qualified employees with a sense of responsibility for the success of a new generation of students.
Data Analyzed to Determine Need: Student Enrollment, Teacher Vacancies, Electives, Master Schedule
Long Range Goal: To increase the percentage of Qualified Staff teaching core subjects
Annual Performance Objective: 100% on Highly Qualified Report – No Child Left Behind Requirement

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation	
					Formative	Summative
08/2013 to 06/2015	• Identify classes taught by non-Highly Qualified (HQ) staff in order to write an intervention plan	All 7-12	Principal, Supt.	Human	Reduction in referrals	Placement of students in appropriate programs
	• Insure that each teacher who is not HQ enrolls in course work or testing to become HQ	All 7-12	Principal, Supt.	None	Review Progress	Highly Qualified Report
	• Form mentoring partner for new staff	All 7-12	Principal, Supt.	Human	Meet with Mentor to evaluate progress	PDAS
	• Monitor and adjust master schedule to insure classes are taught by HQ teachers	All 7-12	Counselor Administration	Highly Qualified Report		% courses taught by HQ teacher
	• Enter student class selection data early to project personnel needs in time for early recruiting of teachers	All 7-12	Counselor	TXEIS, My T-Zone	Student enrollment data	Projected Master Schedule
	• Insure teachers participate in high quality professional development	All 7-12	Principal, Supt.	ESC 3 Contracted Svc		Professional Development Record
	• Develop staff development growth plans for all non-HQ teachers	All 7-12	Principal, Supt.	Love & Logic Training	CSD hrs.	Professional Development Record
	• Conduct mid-year review of teacher staff development hours	All 7-12	Principal, Supt.	None		
	•Teacher salaries to insure retention of HQ personnel		Supt.	Human	Salary Schedule	% teachers retained (turn over rate)

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Runge HS
CIP 17

Funding Sources
LC = Local
St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
Title Iv, SDFSC
Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

District Goal # 6: RISD will maximize funding resources to provide an equitable and exemplary education for all students by accomplishing district goals while maintaining fiscal responsibility through maintenance of an appropriate fund balance, superior fiscal accountability system (FIRST), and the pursuit of appropriate grants.

Data Analyzed to Determine Need: Campus Budget

Long Range Goal: Maintain campus budget records

Annual Performance Objective: Maintain expenditure reports to avoid over spending

Projected Timeline	Initiatives/Strategies/Activities	Sp. Pop.	Person (s) Responsible	Resources Budget / Human	Evaluation Formative	Summative
08/2013 to 06/2015	• Follow campus budget without overspending.	All 7-12	Principal	Human decisions about priorities	Purchase order records	Annual budget expenditures
	• Involve teachers in selecting materials. - Textbooks -Supplementary materials -Technology-based programs		Campus SBDM members	ESC3 contracted services	Textbook orders, CSCOPE contract	TAKS/STAAR Grade book

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Funding Sources
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St. Bil = State Bilingual
SCE – St. Comp. Ed. Program
Title I, Part A (all students)
Title I, Part C Migrant only
Title II, part A TPTR
Title II, Part D Tech.

Title III, Bilingual
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Title V, Innovative Programs
Title I, Part B Even Start
Voc./Tech. (Carl D. Perkins)
Others Specify:

Runge HS

VI. Comprehensive Needs Assessment for AYP Data Analysis

- STRENGTHS

1. Collaboration between administrators, staff, parents, community members, and Board of Trustees to increase excellence at Runge High School.
2. Principal and Counselor had freedom to create a master schedule that includes a morning zero period for tutorials and two brunch periods for students.
3. Counselor plans and conducts parent meetings with grade level groups and with parent and student to focus on developing the 4-year plan, graduation, and postsecondary readiness.
4. Committed staff who care about the students and commit to providing more critical thinking for the success of our students.
5. Use of technology for administrative procedures, instructional support, and research. Three computer labs available for students.
6. Highly Qualified teachers—experienced in their teaching field.
7. For 2013-14 added a jr high reading teacher.
8. Continuing to learn/implement best practices by studying data from previous tests to help improve overall performance.
9. Attending staff development to improve curriculum and instructional strategies.

VI. Comprehensive Needs Assessment for AYP Data Analysis

- CHALLENGES

1. Reading and Math interventions.
2. Studying data to continuously individualize tutorials for students.
3. Providing staff development to stay current with changes in the state testing program and graduation requirements.
4. Insuring all students are being taught at a higher level with depth and complexity.
5. Insuring all students are mastering TAKS/STAAR/EOC at high levels and that all students are making "adequate yearly progress."
6. Parent participation across all student groups and grade levels.
7. District-wide curriculum alignment involving training for staff.
8. Acquire additional technology for students and staff.
9. Provide a content mastery room and continuous program services as required in ARD's.