



# Runge ISD Volunteer Application Packet

Thank you for your interest in volunteering with Runge Independent School District. Volunteers play a vital role in supporting our students, staff, and school community. In compliance with the Texas Education Code and district policy, all volunteers must undergo a criminal background check and fingerprinting before participating in school activities.

Please complete the following application in full. Incomplete applications will not be processed.

## Section 1: Personal Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Other Names Used (maiden/alias): \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Phone Number: \_\_\_\_\_

Driver's Licence Number: \_\_\_\_\_ State of Issuance: \_\_\_\_\_

Email Address: \_\_\_\_\_

Current Physical Address (street): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## Section 2: Volunteer Interests

Please check the areas in which you would like to volunteer:

\_\_\_\_\_ Classroom Helper                      \_\_\_\_\_ Field Trips                      \_\_\_\_\_ Office / Clerical

\_\_\_\_\_ Cafeteria                                      \_\_\_\_\_ Library Support                      \_\_\_\_\_ Athletics

\_\_\_\_\_ Extracurricular Events                      \_\_\_\_\_ Mentoring                      \_\_\_\_\_ Tutoring

\_\_\_\_\_ Other: \_\_\_\_\_

Preferred School(s):

\_\_\_\_\_ Elementary                      \_\_\_\_\_ Junior High                      \_\_\_\_\_ High School

## Section 3: Legal & Background Information

Have you ever been convicted of, pled guilty to, or received deferred adjudication for any criminal offense (felony or misdemeanor) other than a minor traffic violation?

\_\_\_\_\_ YES                      \_\_\_\_\_ NO

If yes, please explain (include date, offense, city/state, and outcome):

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**NOTE: All volunteers are subject to a Texas DPS Criminal History Background Check and fingerprint-based FBI background check, per Texas Education Code §22.0835. Information provided will be kept confidential and used solely for volunteer screening.**

#### **Section 4: Volunteer Agreement & Authorization**

I certify that the information provided on this application is accurate and complete to the best of my knowledge. I understand that:

- My service as a volunteer is at the discretion of Runge ISD.
- A criminal history background check and fingerprinting will be required before I can begin volunteering.
- I will follow all district policies, maintain confidentiality, and act in a professional manner when interacting with students and staff.
- Any misrepresentation or omission may disqualify me from volunteering.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### **Section 5: District Use Only**

Date Application Received: \_\_\_\_\_ Date Background Check Initiated: \_\_\_\_\_

Date Fingerprinting Scheduled: \_\_\_\_\_ Time Fingerprinting Scheduled: \_\_\_\_\_

Cleared to Volunteer: \_\_\_\_\_ YES \_\_\_\_\_ NO

Superintendent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed application to Karissa Green or email it to [kgreen@rungeisd.org](mailto:kgreen@rungeisd.org). Questions? Contact our district office at (830) 239-4315.**